

**VOORHEES TOWNSHIP BOARD OF EDUCATION
VOORHEES, NEW JERSEY 08043**

Competitive Contracting-- Request for Proposals (RFP)

Legal Advertisement

The Voorhees Township Board of Education solicits proposals through the Competitive Contracting process in accordance with N.J.S.A. 18A:18A-4.1 et seq.

Proposal No. CC 02-23/24 High-Impact Tutoring Program

The Provider that is awarded the contract by the Voorhees Township Board of Education (Board) shall provide a high-impact tutoring program for the period of January 8, 2024, through June 30, 2024 with a supplemental four-week summer program. The Board of Education, pursuant to N.J.S.A. 18A:18A-42, may consider renewing or extending the contract with the selected vendor for up to an additional two (2) years, depending on the findings of the Board that services were provided in an "effective and efficient manner" and that appropriate funding is available.

All necessary proposal specifications and proposal forms may be secured upon written request to:

Helen G. Haley, CPA

School Business Administrator/Board Secretary
Voorhees Township Board of Education
329 Route 73
Voorhees, New Jersey 08043
E-mail: haley@voorhees.k12.nj.us

Proposals must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator/Board Secretary of the Voorhees Township Board of Education, **on or before** the date and time indicated below.

The envelope is to bear the following information:

Title:	High-Impact Tutoring Program
Proposal No.:	CC 02-23/24
Name and Address of the Respondent	
Proposal Due Date:	Tuesday, December 19, 2023
Proposal Opening Time:	2:00 p.m.

Location of Proposal Opening:

Voorhees Township Board of Education
329 Route 73
Voorhees, New Jersey 08043

The proposal opening process will begin on the advertised date and time at the Voorhees Township Board of Education, Administration Building, 329 Route 73, Voorhees, New Jersey 08043. Proposals may also be submitted to the School Business Administrator/Board Secretary or designee at the proposal opening meeting, in the Board Meeting Room, prior to the advertised date and time. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all proposals.

No proposals shall be received after the time designated in the advertisement. (N.J.S.A. 18A:18A-21(b)).

The Board of Education does not accept electronic (e-mail) submissions of Competitive Contracting proposals at this time.

All respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 et seq.

Statement of Ownership Requirement: Pursuant to N.J.S.A. 52:25-24.2, Bidders (proposers) shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

A Non-Collusion Affidavit and a Contractor Questionnaire/Certification also must be filed with the proposal. The proposal package will also include other documents that must be completed and returned with the proposal. Failure to complete and submit all required forms may be cause for disqualification and rejection of the proposal.

The Board of Education reserves the right to disqualify any or all vendors pursuant to N.J.S.A. 18A:18A-4.5 (b), and/or N.J.S.A. 18A:18A-22, and to waive minor informalities or non-material exceptions, that may be in the best interest of the Board. All proposals solicited and received are done so pursuant to the Competitive Contracting Process. N.J.S.A. 18A:18A-4.1 et seq.

PUBLIC NOTICE: PROCURING GOODS AND SERVICES FINANCED WITH FEDERAL FUNDS

The Board of Education hereby provides public notice that Federal funds will be used to procure the goods/services as outlined in the proposal specifications. The percentage of the cost of the goods/services is outlined below:

Federal Program	Percentage of the Total Cost of Proposal
FY23 Federal ARP-GEER funds and FY24 Federal SFRF funds	100%

CERTIFICATIONS SECTION; FEDERAL CONTRACT REQUIREMENTS

As a requirement for submission of the proposal, all respondents are to read the Certifications Section for Federal Contract Requirements, found at the end of the proposal package. The respondents shall be responsible for the completion, execution and submission of all required certification documents.

Helen G. Haley
School Business Administrator/Board Secretary